

Data Rights Policy

Data Rights Policy

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1. Purpose

1.1. The University of Law has adopted this Policy to address procedures for handling data subject requests and objections under the GDPR when we act as a data controller. The GDPR grants data subjects certain rights regarding their personal data including the right to:

- i. Access their personal data under GDPR Article 15.
- ii. Correct their personal data under GDPR Article 16.
- iii. Erase their personal data under GDPR Article 17.
- iv. Restrict personal data processing about them under GDPR Article 18.
- v. Receive a copy of certain personal data or transfer that personal data to another data controller, also known as the data portability right, under GDPR Article 20.
- vi. Object to personal data processing under GDPR Article 21.
- vii. Not be subject to automated decision-making in certain circumstances under GDPR Article 22

1.2. The purpose of the Policy is to formalise procedures for:

- (a) Confirming the identity of the data subject making a request and the identity of BT/F1 9 96 Tf1 0 0 1 218 09 6 all-4 (ng) T E T Q. 000008875 0 595.58 843 re W H BT/F1 9.96 Tf1 0 0 58164 446.59 Tm0 go G () T E T Q.

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the identification

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- vi. hard copy files
- vii. voice recordings
- viii. photographs

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- 12.3. Where we refuse to respond to a data subject's request DPO must explain the refusal to data subjects without undue delay

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