

1.3. **How we may contact you.** If we have to contact you we will do so by telephone or by writing to you at the email address you provided to us in your order.

1.4. **“Writing” includes emails.** When we use the words _____ or _____ in these terms, this includes emails.

2. The University’s contract with you

2.1. By completing the _____ online booking process for a place in relation to an US Bar Course **Booking** you automatically enter into a legally binding contract with the University on these Terms.

2.2. You will receive an email confirmation of your Booking within 48 hours of the Booking. If you do not receive this, please promptly contact ProgrammeAdmin@law.ac.uk for further assistance.

3. Non-financial obligations on you

3.1. You accept and agree to be bound by and comply with:

3.1.1.all University policies published and as they may be updated from time to time on our website <https://www.law.ac.uk/policies/>;

3.1.2.all rules and regulations relating to the US Bar Preparation Course contained in the student handbook; and

3.1.3.the University's own academic, language and other requirements for your US Bar Course as notified to you or made available to you on the University website <https://www.law.ac.uk> **Requirements** .

4. US Bar Course Fees

4.1. We review our fees on an annual basis, taking into account UK inflation rates and other costs. Further information on our fees can be found here: <https://www.law.ac.uk/student-terms-and-conditions/fees-and-instalment-schedules/>

4.2. The US Bar Course Fees **exclude** the cost of m0 0 1 rg0 0 1 RG[t]6(er)9(m)7(s)]TJETQq0.00000887

You cancel **after the end** of the Cooling Off Period **but before** the start date of your US Bar Course.

from your US Bar Course, you will be required to pay to the University the increase (if any) in the US Bar Course Fee which applies at the date you start or re-start your US Bar Course.

8.7 The University will confirm via e-mail whether or not your request to Defer has been approved and your fee liability.

8.8. If you Defer, you may no longer be entitled to receive any Award that was originally offered to you. The University will advise you if this is the case in accordance with these Terms and any applicable Further Terms.

9. Transfer

9.1 A request to transfer is an application to transfer to another course, mode of study and/or University Campus on these same terms ("**Transfer**").

9.2 Please note that Transfer is not available on US Bar Courses and there is no right of appeal.

10. Intermission

10.1

13.1.2 if your educational experience would be or would be likely to be impaired if changes were not made to the US Bar Course.

13.2 Where the University makes changes to the content and structure of your US Bar Course as well as the location, dates, times, and method of delivery and we consider that such changes would mean you receive a materially different service to what you agreed to when you booked your place on the US Bar Course, we will notify you in writing and you will be given the opportunity to confirm in writing within 14 days whether you would like to withdraw from your US Bar Course without further liability. We will refund the fees you have already paid, minus a reasonable deduction to cover the cost of the materials

These terms are governed by English law and you can bring legal proceedings in the English courts.

16.6 Complaints Procedure. If you wish to make a complaint about the University or any aspect of your US Bar Course please refer to [Complaints-Student Guide \(Q9.2.3\)](#) for guidance.